

ADMINISTRATIVE - INTERNAL USE ONLY

NOTICE
No. 3-74

13 July 1973

SUBJECT: Office of Training Career Service Board

RESCISSION: Notice No. 12-72, same subject, dtd 26 October 1971

1. Effective immediately, the Office of Training Career Board will consist of the following members:

STATINTL



Pending the designation of a Deputy Director of Training who will be the permanent Chairman of the Career Board, [REDACTED] will serve as Acting Chairman.

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[REDACTED] will act as an Advisor to the Board and also as its Secretary.

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2. The Career Board will meet approximately once each month and is responsible for:

- a. Reviewing the overall personnel position of the ST Career Service.
- b. Evaluating competitively and ranking for promotion officers of the ST Career Service in grades GS-10 through GS-14. This will be done throughout the year as headroom becomes available.
- c. Reviewing recommendations for Quality Step Increases for personnel in grades GS-10 and above.
- d. Reviewing recommendations for Honor and Merit Awards on all personnel assigned to the Office of Training.
- e. Performing such other functions as may be required by the Director of Training.

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3. The recommendations of the Career Board will be submitted to the Director of Training for approval or other appropriate action.

[REDACTED]
Alfonso Rodriguez /
Director of Training

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Distribution:

All School and Staff Chiefs/OTR
Faculty and Branch Chiefs/OTR

[REDACTED]
SO/OTR

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